

Project Status Report: CEEEn-2019CPST-001

Report Date: 10/4/2021

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Project Title: SF Collaboration

1) Summary of technical/non-technical challenges encountered

- In communicating with the client, we had a bit of an issue figuring out who our resources were going to be for different elements of the project
- We missed that we need to reach out to our faculty advisor

2) Team approaches & resolutions to overcome challenges

- Establish a resource structure with our client to know who we can go to for input
- Independently review due dates for our team, and then check with each team member to ensure that nothing is being forgotten

3) Status of challenge resolutions & potential project impact

- We have determined who our resources will be
- We are back on top of the things we need to be aware of

4) Project status & summary

- Contact has been made with the client, and we have established a better baseline for what is expected in the production of this project