

Project Status Report: CPST-0 7

Report Date: 11/08/

Team Members: Daniel Jarvis, Nicole Adams, Hayden Atchley, Kyle Leatham

Project Title: BYU Traffic Baseline Study

1) Summary of technical/non-technical challenges encountered

- Determining how to start the IRB approval process
- Figuring out the appropriate process in which the survey is vetted
- Determining available dates to discuss the statement of work with our advisor and sponsor

2) Team approaches & resolutions to overcome challenge

- For our next meeting, we will create a schedule with details of the process
- We will have Dr. Macfarlane and Mr. Leeks approve our IRB survey to the IRB
- We will use a "when is good" survey to figure out availability then contact Dr. Macfarlane and Mr. Leeks about those dates

3) Status of challenge resolutions & potential project impact

- Determining which questions to include in the survey prior to seeking approval of our advisor and sponsor.
- Develop weights to apply to survey responses.
- We have contacted our advisor and sponsor in an attempt to schedule a meeting with them

4) Project status & summary

- We've found a few surveys used by other universities that we can use which items to include in ours.
- We still need to reach out and obtain IRB survey approval
- We plan on finishing a rough draft of our survey by the end of the week
- We plan on getting a head start on the statement of work

Please enter # of hours spent on project this last week for each team member in the order listed above

11/8/2021

Member #1: 1

Member #2: 1

Member #3: 1

Member #4: 1

Member #5: